

UAF FACULTY MENTORS **ROLES AND EXPECTATIONS**

1. The Faculty Mentor will partner with a Fellow for a full year unless extenuating circumstances require that the partnership be terminated.
2. The Faculty Mentor will serve as a resource person within their department for the assigned TASK Fellow and Partner Teacher, as well as to the TASK program.
3. The Faculty Mentor should be available to meet with or speak with the Fellow at least weekly or as needed to provide guidance on good teaching practices, science inquiry, scheduling, organization, etc.
4. The Faculty Mentor will observe the Fellow in the classroom setting periodically at a pre-arranged time.
5. The Faculty Mentor is invited to attend initial training workshops and monthly or bimonthly meetings with the Fellows, Partner Teachers and TASK Staff in order to receive information regarding the progress of the TASK program and its participants. These meetings require approximately 3 hours per month, and will be scheduled in advance to occur after school, in the evenings, and/or on some weekend days.
6. The Faculty Mentor will give the TASK program permission to use any data gathered during the program (images, work, words, etc.) related to TASK activities. These data will be considered confidential and will not be associated with a name unless permission is expressly given for specific items.
7. The Faculty Mentor will provide at least one reliable method of contact (e-mail, home phone number, office phone number, cell phone number) to the TASK Program Administrator and the Partner Teacher. This should be checked regularly for new messages.
8. The Faculty Mentor will help complete and deliver assessment instruments as part of project evaluation.