


TASK GK-12 Program Monthly Checklist For Fellows

ITEM	DUE DATE	
Signed Contract	Summer training	
Authorization for Use of Data	Summer training	
Tentative Classroom Schedule	Summer training	
Pre-Assessment Questionnaire	Summer training	
Bio for website	Summer training	
School Profile Form	As warranted	N/A
Weekly Activity Report <i>Report on the week preceding due date - weeks end on Saturdays</i>	Weekly – see website for dates	
Monthly Journal Reports <i>Must be supplied to Partner Teacher for comment by 5th of each month</i>	Sept. 2007	n/a
	Oct. 2007	
	Nov. 2007	
	Dec. 2007	
	Jan. 2008	
	Feb. 2008	
	Mar. 2008	
	Apr. 2008	
Monthly Assignment(s) <i>May be assigned at monthly meetings, due at next monthly meeting</i>	Sept. 2007	
	Oct. 2007	
	Nov. 2007	
	Dec. 2007	
	Jan. 2008	
	Feb. 2008	
	Mar. 2008	
	Apr. 2008	
Lesson Units <i>Specify subject for each unit</i>	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	8.	
	9.	
	10.	
	11.	
	12.	
Other (specify)		